

# **Community Engagement Committee Charter**

## **Purpose**

The Community Engagement Committee is established to foster strong relationships between the Omaha Public Library (OPL) and the communities it serves. The committee will advocate for the library, raise public awareness of its programs and services, and support efforts to enhance the library's role as a vital community resource.

## **Responsibilities**

The Community Engagement Committee will:

1. Serve as ambassadors, fostering positive relationships with stakeholders, patrons, community leaders, and the general public.
2. Support initiatives that increase public awareness of library programs, services, and resources.
3. Identify opportunities for OPL to participate in community events and activities that promote library visibility.
4. Organize and participate in public meetings, forums, and discussions to engage with community members and gather feedback.
5. Support advocacy efforts at local, state, and national levels that align with OPL's strategic priorities.
6. Perform such other tasks or duties consistent with this charter as directed by the Executive Committee via the Board President.

## **Composition and Meetings**

The committee will consist of three Library Board members appointed by the Board President and serve for a term of one year, with the option for renewal. The committee chair will organize at least quarterly meetings (or more as needed) and report its activities, outreach efforts, and community feedback to the full Library Board.

Committee charters will be reviewed every three years.

## **Finance Committee Charter**

### **Purpose**

The Finance Committee is established to assist the Omaha Public Library (OPL) Board in fulfilling its oversight responsibilities related to financial matters, ensuring fiscal responsibility and advocating for the financial sustainability of the library system.

### **Responsibilities**

The Finance Committee will:

1. Review library financial statements and advocate for OPL's financial needs with stakeholders, including city officials, donors, and the broader community.
2. Review and monitor financial reports and capital improvement plans, ensuring transparency and accountability.
3. Collaborate with the OPL Foundation, Friends, and other entities, offering financial guidance to support library services and programs without engaging in fundraising activities.
4. Perform such other tasks or duties consistent with this charter as directed by the Executive Committee via the Board President.

### **Composition and Meetings**

The Finance Committee shall consist of three Library Board members appointed by the Board President and serve for a term of one year, with the option for renewal. The committee chair will organize at least quarterly meetings (or more as needed) and report its findings and recommendations to the full Library Board.

Committee charters will be reviewed every three years.

## **Facilities Committee Charter**

### **Purpose**

The Facilities Committee of the Omaha Public Library (OPL) Board exists to ensure that the physical infrastructure and facilities of the library system align with the strategic goals of the organization and meet the needs of the community. The Committee will advocate for facility improvements, monitor the condition of current buildings, and provide recommendations to the Library Board.

### **Responsibilities**

The Facilities Committee shall:

1. Review and assess current library facilities, including maintenance needs, safety, accessibility, and overall suitability to meet the library's mission.
2. Review and assess the need for new facilities or improvements to existing facilities.
3. Advocate for the necessary facility improvements to relevant stakeholders, including city officials, community partners, and the public.
4. Provide input on long-term facility planning, including expansions, renovations, relocations, and the development of new facilities.
5. Ensure that facility plans are in alignment with the strategic goals of the library and the community's needs.
6. Perform such other tasks or duties consistent with this charter as directed by the Executive Committee via the Board President.

### **Composition and Meetings**

The Facilities Committee shall consist of three Library Board members appointed by the Library Board President and serve for a term of one year, with the option for renewal. The committee chair will organize at least quarterly meetings (or more as needed) and report its findings and recommendations to the full Library Board.

Committee charters will be reviewed every three years.