

---

# Omaha Public Library (OPL) Community Information Display Policy



## PURPOSE:

OPL recognizes its role as a source of community information. Most locations have spaces where community information can be displayed.

## POLICY:

Information displays are used for the following types of information:

- Postings of forthcoming educational, social, civic, charitable, cultural, or recreational activities
- Postings by nonprofit organizations, groups, or government agencies providing services to citizens
- Postings announcing community service, job postings, and volunteer opportunities
- Nonpartisan election information

Information displays may not be used for the following types of information:

- Commercial notices, solicitations, business cards, and retail advertising
- Personal notices of items for sale
- Personal solicitations for fundraisers (i.e. walkathons, auctions, galas, etc.)
- Materials that support or oppose any political candidate or ballot measure
- Materials that support or oppose a specific religious conviction
- Materials that aim to humiliate, vilify, or incite hatred against a group of people

## Posting Guidelines

- All postings must be approved by the branch manager or designated staff member.
- All postings must be appropriate for viewing by all ages.
- OPL reserves the right to remove any posted item. Materials posted or left for free distribution without approval will be discarded.
- OPL may limit the period of time any item may remain on display.
- OPL reserves the right to provide space for announcements that provide information to visitors or residents on a continuing basis (e.g. bus schedules, crisis services, etc.).
- OPL assumes no responsibility for the preservation or protection of materials posted or placed for free distribution.

Permission to post does not in any way constitute library endorsement of a group's policies or beliefs. Purposes, objectives, or views of groups using the community information display space shall not be advertised in any way to suggest that they are endorsed by OPL.

## IMPLEMENTATION:

All OPL personnel are responsible for enforcing this policy. This policy is displayed near library community information spaces. Postings are accepted as space permits.

Approved by the Board of Trustees  
of the Omaha Public Library, August 20, 2025