

SOUTH OMAHA LIBRARY ENTITY BOARD MEETING

MEETING MINUTES

Tuesday, April 2, 2024 @ 4:00 P.M.
South Omaha Library – 2808 Q Street

CALL TO ORDER

1. The South Omaha Library Entity Board met on Tuesday, April 2, 2024 at the South Omaha Library, 2808 Q Street (Omaha). Chair Connor called the meeting to order at 4:04 P.M.

Jenna L. Garcia, Recoding Secretary, took the Roll Call:

PRESENT: Joe Bradley
Kyran Connor, Chair
Rachel Steiner
Todd Baker
Tracy McTavish-Mlady
Marvel Maring, Branch Manager, South Omaha Library (Non-voting)
Gary Katz, Library Supervisor, Metropolitan Community College South Omaha Campus (Non-voting)

ABSENT: Laura Marlane, Vice Chair

CERTIFICATION OF PUBLICATION – NOTIFICATION OF OPEN MEETINGS ACT

2. Chair Connor stated that the [meeting](#) has been advertised in the Daily Record, the Official Newspaper of the City of Omaha, on March 29, 2024, and is held in accordance with the [Nebraska Open Meetings Act](#) (a copy of which is available both on the table and on the wall).

ACTION ITEMS

Chair Connor stated that any person who has been invited to speak or has requested the opportunity to speak before the Entity Board is requested to be brief and to limit their comments to five minutes or less, after identifying themselves. When more than one person wishes to address the Entity Board on a Resolution, the proponents will be invited to speak first, followed by the opponents. Each side will be given a maximum of twenty minutes. The proponents will be given a brief period for rebuttal of any new information presented during the opponent's presentation, after which public comments will be concluded. The Entity Board will ask any questions at the conclusion of any public comments, prior to voting. Entity Board approval is today.

3. [Approval of minutes – January 2, 2024](#)

Chair Connor opened up the public comment period on Agenda Item 3.

No one spoke, and the public comment period was closed.

MOTION by McTavish-Mlady, SECOND by Bradley, that Agenda Item 3 (Approval of minutes – January 2, 2024) be approved.

ROLL CALL:

Yeas: Bradley, Connor, Steiner, Baker, McTavish-Mlady

Nays: None

MOTION APPROVED 5-0

REPORTS

4. **Gate Count**

Ms. Maring and Mr. Katz highlighted key numbers in the report.

5. **Circulation Statistics**

Ms. Maring and Mr. Katz highlighted key numbers in the report.

6. **Facilities Update**

A. **Fire Alarm System**

The fire alarm panel in the South Omaha Library needs to be replaced, as it is failing and cannot be fixed. The estimated cost to replace the fire alarm system inside the Library is \$85,000. Metropolitan Community College will take care of everything related to the replacement; Omaha Public Library/the City of Omaha will need to pay for their share of the cost. The Entity Board will plan to vote for the approval of the replacement at the next meeting after reviewing the specifications and other paperwork.

B. **Sierra Catalog Display**

Mr. Katz stated that there have been issues with the ILS system. All appears to be resolved now except BiblioCommons.

7. **Staffing Update**

Ms. Maring and Mr. Katz provided a staffing update.

8. **MCC Business Office Update**

None.

9. **Entity Board Reports**

None.

PUBLIC INPUT, COMMENTS AND QUESTIONS

Chair Connor stated that any member of the public may address the Board on a topic of relevance to the South Omaha Library, after identifying themselves by name and address for public record. Entity Board members may engage in questions and discussion of any topic presented, but any desired action will be placed on a future agenda.

10. **Input, Comments, and Questions**

Chair Connor opened up the public comment period on Agenda Item 10.

No one spoke, and the public comment period was closed.

EXECUTIVE SESSION

11. The Entity Board may recess and go into Executive Session for the purpose of discussing litigation, personnel issues, and/or any other matter allowed by law.

ADJOURNMENT

MOTION by McTavish-Mlady, SECOND by Bradley, that the meeting of the South Omaha Library Entity Board be adjourned.

ROLL CALL:

Yeas: Bradley, Connor, Steiner, Baker, McTavish-Mlady

Nays: None

MOTION APPROVED 5-0

MEETING ADJOURNED AT 4:31 P.M.

NEXT MEETINGS

July 9, 2024

October 1, 2024

January 7, 2025