

## **SOUTH OMAHA LIBRARY ENTITY BOARD MEETING**

### **MEETING MINUTES**

Tuesday, January 2, 2024 @ 4:00 P.M.

South Omaha Library – 2808 Q Street

### **CALL TO ORDER**

1. The South Omaha Library Entity Board met on Tuesday, January 2, 2024 at the South Omaha Library, 2808 Q Street (Omaha). Vice Chair Connor called the meeting to order at 4:00 P.M.

Rachel Steiner took the Roll Call:

**PRESENT:** Joe Bradley  
Kyran Connor, Vice Chair  
Laura Marlane  
Rachel Steiner  
Todd Baker  
Tracy McTavish-Mlady  
Marvel Maring, Branch Manager, South Omaha Library (Non-voting)  
Gary Katz, Library Supervisor, Metropolitan Community College South Omaha Campus (Non-voting)

### **CERTIFICATION OF PUBLICATION – NOTIFICATION OF OPEN MEETINGS ACT**

2. Vice Chair Connor stated that the meeting has been [advertised](#) in the Daily Record, the Official Newspaper of the City of Omaha, on December 29, 2023, and is held in accordance with the [Nebraska Open Meetings Act](#) (a copy of which is available both on the table and on the wall).

### **ACTION ITEMS**

Vice Chair Connor stated that any person who has been invited to speak or has requested the opportunity to speak before the Entity Board is requested to be brief and to limit their comments to five minutes or less, after identifying themselves. When more than one person wishes to address the Entity Board on a Resolution, the proponents will be invited to speak first, followed by the opponents. Each side will be given a maximum of twenty minutes. The proponents will be given a brief period for rebuttal of any new information presented during the opponent's presentation, after which public comments will be concluded. The Entity Board will ask any questions at the conclusion of any public comments, prior to voting. Entity Board approval is today.

3. [\*\*Approval of minutes – October 3, 2023\*\*](#)

Vice Chair Connor opened up the public comment period on Agenda Item 3.

No one spoke, and the public comment period was closed.

**MOTION by McTavish-Mlady, SECOND by Bradley, that Agenda Item 3 (Approval of minutes – October 3, 2023) be approved.**

**ROLL CALL:**

Yeas: Bradley, Connor, Marlane, Steiner, Baker, McTavish-Mlady

Nays: None

**MOTION APPROVED 6-0**

4. **Approval of Board Chair (MCC) and Vice Chair (OPL) to serve a two (2)-year term**

Vice Chair Connor opened up the public comment period on Agenda Item 4.

No one spoke, and the public comment period was closed.

**MOTION by McTavish-Mlady, SECOND by Bradley, that Kyran Connor serve as Board Chair for a two (2)-year term, and Laura Marlane serve as Vice Chair for a two (2)-year term.**

ROLL CALL:

Yeas: Bradley, Connor, Marlane, Steiner, Baker, McTavish-Mlady

Nays: None

**MOTION APPROVED 6-0**

**REPORTS**

5. **Gate Count**

Ms. Maring and Mr. Katz highlighted key numbers in the report.

6. **Circulation Statistics**

Ms. Maring and Mr. Katz highlighted key numbers in the report.

7. **Facilities Update**

A. **Fire alarm panel discussion**

Ms. Maring and Mr. Katz provided a facilities update. They stated that there have been multiple fire alarm issues throughout the fall. Board member Baker added that Metropolitan Community College is replacing the entire fire alarm system on the campus. The fire panel at South Omaha Library is obsolete, and a permanent solution needs to be found.

Plumbing issues have been found in multiple spaces around the library.

8. **Staffing Update**

Ms. Maring and Mr. Katz provided a staffing update.

9. **MCC Business Office Update**

None.

10. **Entity Board Reports**

The Board is moving the July meeting from July 2 to July 9.

**PUBLIC INPUT, COMMENTS AND QUESTIONS**

Vice Chair Connor stated that any member of the public may address the Board on a topic of relevance to the South Omaha Library, after identifying themselves by name and address for public record. Entity Board members may engage in questions and discussion of any topic presented, but any desired action will be placed on a future agenda.

## **11. Input, Comments, and Questions**

Vice Chair Connor opened the public comment period on Agenda Item 11.

No one spoke, and the public comment period was closed.

## **EXECUTIVE SESSION**

12. The Entity Board may recess and go into Executive Session for the purpose of discussing litigation, personnel issues, and/or any other matter allowed by law.

## **ADJOURNMENT**

**MOTION by Steiner, SECOND by Connor, that the meeting of the South Omaha Library Entity Board be adjourned.**

ROLL CALL:

Yeas: Bradley, Connor, Marlane, Steiner, Baker, McTavish-Mlady

Nays: None

**MOTION APPROVED 6-0**

**MEETING ADJOURNED AT 4:23 P.M.**

## **NEXT MEETINGS**

April 2, 2024

July 9, 2024

October 1, 2024