

SOUTH OMAHA LIBRARY ENTITY BOARD MEETING

MEETING MINUTES

Tuesday, October 3, 2023 @ 4:00 P.M.

South Omaha Library – 2808 Q Street

CALL TO ORDER

1. The South Omaha Library Entity Board met on Tuesday, October 3, 2023 at the South Omaha Library, 2808 Q Street (Omaha). Vice Chair Connor called the meeting to order at 4:00 P.M.

Jenna L. Garcia, Recording Secretary, took the Roll Call:

PRESENT: Joe Bradley
Kyran Connor, Vice Chair
Rachel Steiner
Todd Baker
Tracy McTavish-Mlady (**Entered @ 4:07 P.M.**)
Marvel Maring, Branch Manager, South Omaha Library (Non-voting)
Gary Katz, Library Supervisor, Metropolitan Community College South Omaha Campus (Non-voting)

ABSENT ENTIRE MEETING: Laura Marlane

CERTIFICATION OF PUBLICATION – NOTIFICATION OF OPEN MEETINGS ACT

2. Vice Chair Connor stated that the meeting has been [advertised](#) in the Daily Record, the Official Newspaper of the City of Omaha, on September 29, 2023, and is held in accordance with the [Nebraska Open Meetings Act](#) (a copy of which is available on both the table and the wall).

ACTION ITEMS

Vice Chair Connor stated that any person who has been invited to speak or has requested the opportunity to speak before the Entity Board is requested to be brief and to limit their comments to five minutes or less, after identifying themselves. When more than one person wishes to address the Entity Board on a Resolution, the proponents will be invited to speak first, followed by the opponents. Each side will be given a maximum of twenty minutes. The proponents will be given a brief period for rebuttal of any new information presented during the opponent's presentation, after which public comments will be concluded. The Entity Board will ask any questions at the conclusion of any public comments, prior to voting. Entity Board approval is today.

3. **Approval of minutes – July 11, 2023**

Vice Chair Connor opened up the public comment period on Agenda Item 3.

No one spoke, and the public comment period was closed.

MOTION by Steiner, SECOND by Connor, that Agenda Item 3 (Approval of minutes – July 11, 2023) be approved.

ROLL CALL:

Yeas: Bradley, Connor, Steiner, Baker

Nays: None

MOTION APPROVED 4-0

4. **Approval of two (2) Staff Education closing dates in 2024**

Vice Chair Connor opened up the public comment period on Agenda Item 4.

No one spoke, and the public comment period was closed.

MOTION by Steiner, SECOND by Connor, that Agenda Item 4 (Approval of two (2) Staff Education closing dates in 2024) be approved.

ROLL CALL:

Yeas: Bradley, Connor, Steiner, Baker

Nays: None

MOTION APPROVED 4-0

BOARD MEMBER MCTAVISH-MLADY ENTERED THE MEETING AT 4:07 P.M.

REPORTS

5. **Gate Count**

Ms. Maring and Mr. Katz highlighted key numbers in the report.

6. **Circulation Statistics**

Ms. Maring and Mr. Katz highlighted key numbers in the report.

7. **Facilities Update**

The sliding wall in the meeting room is broken.

8. **Staffing Update**

Ms. Maring and Mr. Katz provided a staffing update.

9. **MCC Business Office Update**

None.

10. **Entity Board Reports**

Members welcomed the newest Entity Board member, Joe Bradley, an Omaha Public Library Board Trustee.

PUBLIC INPUT, COMMENTS AND QUESTIONS

Vice Chair Connor stated that any member of the public may address the Board on a topic of relevance to the South Omaha Library, after identifying themselves by name and address for public record. Entity Board members may engage in questions and discussion of any topic presented, but any desired action will be placed on a future agenda.

11. **Input, Comments, and Questions**

Vice Chair Connor opened the public comment period on Agenda Item 11.

No one spoke, and the public comment period was closed.

EXECUTIVE SESSION

12. The Entity Board may recess and go into Executive Session for the purpose of discussing litigation, personnel issues, and/or any other matter allowed by law.

ADJOURNMENT

MOTION by McTavish-Mlady, SECOND by Steiner, that the meeting of the South Omaha Library Entity Board be adjourned.

ROLL CALL:

Yeas: Bradley, Connor, Steiner, Baker, McTavish-Mlady

Nays: None

MOTION APPROVED 5-0

MEETING ADJOURNED AT 4:23 P.M.

NEXT MEETINGS

January 2, 2024

April 2, 2024

July 2, 2024